

## 2.2 APFA Auditor Certification Guidelines

All auditors who complete a Partnerships Health and Safety Audit for an employer who is using the Alberta Forest Products Association as their Certifying Partner must be trained and certified by the AFPA.

The AFPA makes a distinction between three different levels of Health & Safety Auditor:

- External Consultant
- External Peer
- Internal

While all three types of auditor must follow the same procedure for becoming certified, and all are expected to apply the same health and safety principles when performing an audit and compiling their reports, the following descriptions will indicate how auditors are classified by the AFPA.

### External Consultant Auditors

External Consultant Auditors are certified by the AFPA to conduct H&S Audits for a fee.

- Professional contractors who make their living in the Health & Safety field, they must have a high degree of experience working in the industry, dealing with applicable federal and provincial legislation, and working with health and safety protocols.
- Must have above average communications skills, and the ability to write a professional audit report which evidences an excellent understanding of the principles of health and safety.

### External Peer Auditors

External Peer Auditors are certified by the AFPA to conduct H&S Audits of their own employer or an employer other than their own, but cannot charge a fee for this service.

- Employees of the company through which they are certified, these individuals work in the forest industry, and have a working knowledge of applicable legislation, and a demonstrated interest in health and safety issues.
- Must have good communication skills, and the ability to write an audit report that is professional in appearance, and presents an unbiased and well-informed view of the auditee's health and safety systems, as per the protocol.

## **Internal Auditors**

Internal Auditors are certified by the AFPA to conduct only H&S Audits of their employer company.

- Employees or contractors of the company through which they are certified, these individuals may not work exclusively in the forest industry, or in health and safety on a day to day basis.
- Must have a good grasp of the health and safety principles being implemented in the performance of the audit, and must present an audit report that provides an unbiased and well-informed view of the auditee's health and safety systems.